

COUNCIL AGENDA: 03-22-05

ITEM: 2010

Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Frances L. Edwards
Larry Lisenbee

SUBJECT: SEE BELOW

DATE: March 15, 2005

Approved

Date

3/17/05

COUNCIL DISTRICT: N/A

SUBJECT

ADOPTION OF AN APPROPRIATION ACTION IN THE GENERAL FUND FOR SAN JOSE PREPARED!, 2003 SUPPLEMENTAL EMERGENCY MANAGEMENT PERFORMANCE GRANT, AND URBAN AREA SECURITY INITIATIVE.

REASON FOR ADDENDUM

Citizen Corps Council Grant and Emergency Management Performance Supplemental Grant funds, covered in this appropriation, originate with the Federal Department of Homeland Security, are managed by the State Office of Domestic Preparedness, and are passed through the County of Santa Clara to the City of San Jose. Detailed grant performance requirements for these grants were not received until March 7, 2005, which represents an unexpected delay. In an effort to streamline the reporting process, these appropriation requests were combined with the Urban Area Security Initiative Grant (UASI) and Firemen's Fund Grant appropriations requests into one staff report; however, waiting for that final documentation delayed submission of the joint report.

The trainers' course for the Federally-mandated AWR-160 training, covered by the Urban Area Security Initiative (UASI) training allocation, begins on March 29, 2005. UASI training funds must be appropriated to cover the overtime for those attending the course in advance of the delivery dates.

RECOMMENDATION

Adoption of following amendments to the annual Appropriation Ordinance and Funding Sources Resolution in the General Fund:

- (a) Increase the San Jose *Prepared!* appropriation in the City-wide Expenses by \$53,381;

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- (b) Establish an appropriation for the FY 2003 Supplemental Appropriations Emergency Management Performance Grant (EMPG) in the City-wide Expenses for the Office of Emergency Services in the amount of \$29,846;
- (c) Increase the Urban Areas Security Initiative (UASI) appropriation in the City-wide Expenses by \$1,285,000;
- (d) Increase the estimate for Revenue from the Federal Government by \$1,356,477; and
- (e) Increase the estimate for Other Revenue by \$11,750.

BACKGROUND

The City of San Jose is a sub-grantee to the State of California for Federal homeland security funds. The State uses the operational area (managed by Santa Clara County) as the administrator and pass through agency for the funds. The Citizen Corps Council Grant and Emergency Management Performance Supplemental Grant funds, covered in this appropriation are included in this program.

On June 29, 2004 the City Council adopted Resolution No. 72208 allowing the City Manager to negotiate and execute a Memorandum of Understanding (MOU) with the County of Santa Clara to accept program funds from Santa Clara County's share of federal funds for the FY 2003 Supplemental Appropriations Emergency Management Performance Grant; the FY 2003 CERT Grant; the FY 2004 Citizen Corps Grant; and the FY 2004 Emergency Management Performance Grant in the amount not to exceed \$195,494.09 and adopted Appropriation Ordinance No. 27298 and Funding Sources Resolution No. 72398 to increase the revenue from the Federal Government and increase the citywide appropriation for San Jose *Prepared!* by \$18,658, representing the total of the FY 2003 CERT Grant.

On January 30, 2004 the City Council adopted Resolution No. 72397 amending and superseding Resolution No. 72208, authorizing the City Manager to negotiate and execute an MOU to accept program funds from the Santa Clara County's Operational Area share of federal funds for the aforementioned grants, increasing the total amount of funds to be accepted by the City from \$195,494.09 to \$222,511.66.

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On February 24, 2005 the Office of Emergency Services received and deposited County of Santa Clara Warrant No. 10308220 in the amount of \$222,511.66 to City Manager's Office/Emergency Services federal grant revenue account. The CERT portion of these funds was already allocated, as noted above. The Emergency Management Performance Grant portion of \$132,377.28, which supports the ongoing operations of the Office of Emergency Services, is managed separately during the mid-year budget process. Appropriation of the balance of these funds into individual accounts for expenditure is being requested.

In November 2004 the Firemen's Fund insurance company offered a grant to San Jose *Prepared!* to enhance their outreach to the community. The City Manager accepted the grant, and the check has been received. An appropriation is requested.

On April 15, 2004, the City Council adopted Resolutions No. 72057 and No. 72058 authorizing the City Manager to execute and submit an application to the United States Department of Homeland Security (DHS) for a grant for the Urban Areas Security Initiative Program (UASI) in an amount not to exceed \$9,900,000, to accept the grant if awarded, and to execute all related documents, and authorizing designated individuals to execute any actions necessary to obtain financial assistance from the DHS for the UASI program.

On June 29, 2004, the City Council adopted Resolution No. 72200 authorizing the City Manager to negotiate and execute the UASI grant for an additional \$23,545, bringing the total grant award to \$9,923,545.

On July 1, 2004 the Office of Homeland Security (OHS) approved the grant application in the amount of \$9,923,545.

On August 17, 2004 the City Council adopted Ordinance No. 27228 amending Ordinance No. 27196 to appropriate \$1,640,000 in the General Fund for the Urban Areas Security Initiative (UASI) project. The funds were to be used to begin hiring UASI program and administrative staff, to fund required travel to UASI meetings, and to fund homeland security training for San Jose Police Department and San Jose Fire Department staff.

Subsequently the Federal Department of Homeland Security, Office of Domestic Preparedness mandated that all first responders must receive a specified class – AWR-160 – or its Federally certified equivalent in order to be eligible for continued Federal funding after 2007. A UASI Training Committee was established to plan for the timely delivery of the required training to all ten categories of first responder as defined by the President in Homeland Security Presidential Directive-5: police, fire, emergency medical services, emergency management, government administrative, hazardous materials, health care, public communications, public health, and public works.

ANALYSIS

The FY 2004 Citizens Corps Grant funds will be used for organizing, training, equipping and maintaining San Jose *Prepared!*; and for outreach and public education activities to promote Citizen Corps and community and family safety measures, including printing, marketing, advertising and special events.

FY 2003 Supplemental Appropriations Emergency Management Performance Grant funds will be used for development of needed emergency management resources, including GIS maps of critical infrastructure, and Emergency Operations Center support equipment.

The Firemen's Fund grant will be used to purchase comprehensive emergency preparedness books for distribution to San Jose *Prepared!* students; and to create and publish a revised San Jose *Prepared!* brochure. The stock of existing brochures is depleted, and the current version must be updated to include a description of the Module V: Terrorism Awareness class.

\$2.2 million of the UASI grant will be used to fulfill the AWR-160 requirement for all sworn police and fire staff within the core city and core county; and to begin the required training for the non-sworn members of the ten "first responder" professions. As a result of an evaluation completed by the UASI Training Committee, training funds have been reallocated among all UASI core city and core county partners. The proposed training budget is Attachment 1. This new appropriation request includes a change in allocation among Police, Fire and non-sworn San Jose staff members. The existing \$1,000,000 appropriation for training for San Jose sworn staff is being augmented, and the funds reallocated to cover city sworn and non-sworn allocations. The existing appropriation plus a portion of the requested appropriation will support the total of \$2.2 million for training for sworn and non-sworn staff of the core city and core county agencies as shown in Attachment 1. Any law enforcement or fire department that achieves 100% compliance with AWR-160, and has 2004 UASI funds remaining, will be able to use those remaining funds for attendance at other Federal Office of Domestic Preparedness approved courses.

The San Jose Police Department helicopter currently has a downlink to the Communications Center. Information from the helicopter camera is critical in the management of disasters and emergencies. At present there is no access to this information inside the Emergency Operations Center. \$85,000 is being requested for appropriation to complete the extension and installation of the downlink capability and related monitors and recording equipment. This funding comes from the City's overhead share of the UASI funds.

PUBLIC OUTREACH

The Urban Area Security Initiative (UASI) Advisory Committee and Working Group have met regularly to review the available funds, and to determine the recommended allocations for

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federally-mandated activities. They have been advised by the UASI Training Committee, which includes additional representatives from local public safety agencies.

COST IMPLICATION

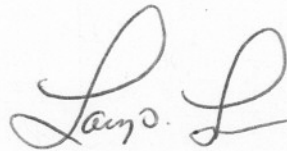
Council approval of the recommendations in this memorandum has no cost impact. Checks have already been received from the Firemen's Fund and from the County for the Citizen Corps Grant and the Emergency Management Performance Supplemental Grant. UASI Grant funds are reimbursed quarterly for all expended funds. None of these projects have on-going costs.

COORDINATION

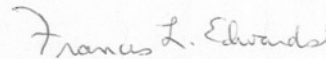
This memo was coordinated with the Police Department, Fire Department, City Attorney's Office, and City Managers Office.

CEQA

Not a project.



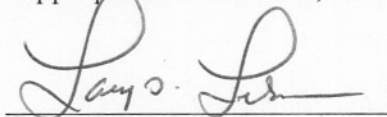
Larry Lisenbee
Budget Director



Frances L. Edwards
Director, Office of Emergency Services

Attachment 1: Training Funding Proposal

I hereby certify that there will be available for appropriation in the General Fund in the Fiscal Year 2004-2005 monies in excess of these heretofore appropriated therefrom, said excess being at least \$1,368,227.



Larry D. Lisenbee

Attachment 1

San Jose UASI funds distributed to Non-Sworn and Sworn, basis per capita city population and numbers of Fire and Police

Train-the-Trainers Overtime	10 Professions *	5% allocation	\$2,200,000
Non-sworn first responders		20% allocation	\$110,000
			\$440,000
	Portion allocated to, and controlled by, the City Managers for personnel training		\$400,000
	Portion allocated to Hospital ER personnel (medical staff, nurses, janitorial, security)		\$30,000
	Portion allocated for Utilities personnel (water, sewer or transportation)		\$10,000
Sworn first responders (controlled by Police and Fire Chiefs)		75% allocation	\$1,650,000
Percentage of Fire in County	35%	\$577,711	
Percentage of Police in County	65%	\$1,072,289	
	100%	\$1,650,000	

Cities and Unincorporated Areas in the County	Residential Population	% of Population	NON-SWORN	# Personnel FIRE (Sworn)	% of Fire (Sworn)	\$ FIRE (Sworn)	# Personnel LAW (Sworn)	% of LAW (Sworn)	\$ LAW (Sworn)
Campbell	38,300	2.21%	\$9,742	Contract		\$0	46	2	\$17,622
Cupertino	52,167	3.02%	\$13,269	Contract		\$0	Contract		
Gilroy	44,975	2.60%	\$11,439	40	3%	\$15,324	60	2	\$22,986
Los Altos	27,722	1.60%	\$7,051	Contract		\$0	30	1	\$11,493
Los Altos Hills	8,229	0.48%	\$2,093	Contract		\$0	Contract		
Los Gatos	28,910	1.67%	\$7,353	Contract		\$0	44	2	\$16,856
Milpitas	65,049	3.76%	\$16,545	55	4%	\$21,070	95	3	\$36,394
Monte Sereno	3,503	0.20%	\$891	Contract		\$0	Contract		
Morgan Hill	34,918	2.02%	\$8,881	Contract		\$0	33	1	\$12,642
Mountain View	72,006	4.16%	\$18,315	71	4%	\$27,200	96	3	\$36,777
Palo Alto	60,465	3.50%	\$15,379	126	8%	\$48,270	89	3	\$34,096
San Jose	924,950	53.47%	\$235,259	715	47%	\$273,915	1,369	49	\$524,460
Santa Clara	105,831	6.12%	\$26,918	147	10%	\$56,315	160	6	\$61,296
Saratoga	30,482	1.76%	\$7,753	17	1%	\$6,513	Contract		
Sunnyvale	132,501	7.66%	\$33,701	88	6%	\$33,713	142	5	\$54,400
Unincorporated Areas	99,909	5.78%	\$25,412	Contract		\$0	Contract		
Santa Clara County Fire/Sheriff				227	15%	\$86,963	635	23	\$243,267
South Santa Clara County Fire Dept				22	1%	\$8,428	N/A		
TOTAL Per Capita Distribution	1,729,917	100.00%	\$440,000	1508	100%	\$577,711	2,799	100%	\$1,072,289

* Allocated by profession to ensure appropriate distribution of attendance: 3 persons per profession